

Vacation checklist for designers

BEFORE YOU GO

- Move any conflicting deadlines to the week before you leave (your clients will thank you!)
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- Schedule new deadlines either before or after your trip
- Tell your clients you'll only be available via message in a bottle
- Set up an auto response for your email
- Find another designer to be your clients' emergency contact

THINGS TO PACK

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Sketchbook | <input checked="" type="checkbox"/> _____ | <input checked="" type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Pens | <input checked="" type="checkbox"/> _____ | <input checked="" type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Laptop/tablet | <input checked="" type="checkbox"/> _____ | <input checked="" type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Camera | <input checked="" type="checkbox"/> _____ | <input checked="" type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Headphones | <input checked="" type="checkbox"/> _____ | <input checked="" type="checkbox"/> _____ |